SAP Retail

MYSAP.ROLES_S_ISR

Release 4.6C

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SAP Retail

The following comprises the single roles for the component “*SAP Retail*”.

Basic Principles

This area of SAP Retail comprises the single roles listed here.

Administration Retail

Technical name: SAP_ISR_BC_ADMIN

Tasks

This role enables you to do the following:

- Delete data relevant to transactions that have been completed from the system without archiving the data if you do not require the data for further analysis.
- Control messages for promotions and allocation tables

Activities in Administration Retail

Deletion of data in the following areas:

- Allocation
- Merchandise Distribution
- POS Inbound
- POS Outbound
- Replenishment
- Merchandise Categories
- Assortments
- Product Catalogs
- Bonus Buys

Master Data

This area of SAP Retail comprises the single roles listed here.

Site Data (Maintenance)

Technical name: SAP_ISR_SITE_MAINTAIN

Tasks

The role owner is responsible for maintaining site data.

Site Data (Display)

Technical name: SAP_ISR_SITE_DISPLAY

Tasks

This role enables you to display site data.

PRICAT (Price Catalog)

Technical name: SAP_ISR_PRICAT

Tasks

This role enables you to maintain price catalog data and assign external fields to your own fields (for example, assign an external merchandise category to your own merchandise category).

Maintain Article Master Records

Technical name: SAP_ISR_MATERIAL_MAINTAIN

Tasks

Creating, processing, and displaying article master records

Activities in Article Master

- Create article
- Change article
- Display article
- Display change documents
- Change article type (of specific article)

Additional Information

SAP Retail (LO-IS-R) Articles: Processing Article Master Records [Ext.]

Display Article Master Records

Technical name: SAP_ISR_MATERIAL_DISPLAY

Tasks

Displaying article master records

Activities in Article Master

- Display article
- Display change documents

Additional Information

SAP Retail (LO-IS-R) Articles: Processing Article Master Records [Ext.]

Additionals Master Data

Technical name: SAP_ISR_LO_ADM-MASTER_DATA

Tasks

This role enables you to maintain additionals master data and control additionals management.

Activities in Additionals Management

- Assigning additionals to articles
- Assigning procedures for additionals to vendors and customers
- Controlling IDoc generation

Material Discontinuation

Technical name: SAP_ISR_LO_MD_DISCONTINUATION

Tasks

This role enables you to discontinue articles, flag them for deletion and archive them.

Activities in Material Discontinuation

- General article discontinuation
- Discontinuing articles for sites
- Discontinuing articles for vendors
- Discontinuing articles for vendors and sites

Merchandise Category Data (Maintenance)

Technical name: SAP_ISR_MERCH_CAT

Tasks

This role owner is responsible for managing the merchandise category hierarchy in the system.

Activities in Merchandise Category Management

- Creating and maintaining merchandise categories
- Creating and maintaining merchandise category hierarchy levels
- Setting up the merchandise category hierarchy
- Reclassifying articles and merchandise category objects
- Creating and maintaining characteristics (including country-group specific)

Merchandise Category Data (Display)

Technical name: SAP_ISR_MERCH_CAT_DISPLAY

Tasks

The role owner has the task of displaying the merchandise category hierarchy and the master data for the objects in it.

Activities

- Displaying master data for merchandise category objects
- Displaying the hierarchy
- Displaying reclassifications

Value and Quota Scales

Technical name: SAP_ISR_VALUE_QUOTA_SCALES

Tasks

The associate responsible for value and quota scales has the task of maintaining value and quota scales for variant-creating characteristics and defining valid quota scales for each merchandise category and site.

Activities in Merchandise Category Maintenance

- Creating, changing and displaying value scales
- Reconciling a value scale with its associated characteristic
- Creating, changing and displaying quota scales
- Defining valid quota scales per merchandise category and site
- Triggering the automatic maintenance of quota scales (only in connection with the user exist "EXIT_SAPLWMVC_002")
- Creating, changing and displaying characteristics

Reclassification of Hierarchical Objects

Technical name: SAP_ISR_CL_RECLASSIFICATION

Tasks

This role enables the owner to reclassify hierarchical objects (such as vendor or sites) in the system.

Note

Merchandise category objects cannot be reclassified using this role.

Purchase Price Conditions – Maintaining Free-Goods Discounts

Technical name: SAP_ISR_FREEGOODS_DISCOUNT

Tasks

This role is designed for associates responsible for maintaining free-goods discounts.

Activities in Maintaining Free-Goods Discounts

- Creating free-goods discounts
- Changing free-goods discounts
- Displaying free-goods discounts

Maintaining Sales Conditions

Technical name: SAP_ISR_CONDITIONS_SALES

Tasks

This role is designed for associates responsible for maintaining conditions on the Sales and Distribution side.

Activities in Sales and Distribution

- Creating
- Changing
- Displaying

prices, price lists, discounts, surcharges, freight charges, free-goods discounts, bonus buys and taxes.

Supplementary Logistics Services (SLS)

Technical name: SAP_ISR_LO_MDS_SLS

Tasks

This role enables you to maintain the master data necessary for offering prepacking services to customers and obtaining them from vendors.

Activities in Supplementary Logistics Services

- Editing service profiles for vendors
- Editing service profiles for customers
- Assigning SLS to articles

Strategic Sales

This area of SAP Retail comprises the single roles listed here.

Assortment Management

Technical name: SAP_ISR_LO_MD_ASSORTMENT

Tasks

This role enables you to decide for each site/customer and article the period over which an article can be procured.

Activities in Assortment Management

- Creating assortment modules
- Assigning articles to assortment modules
- Assigning assortment modules to assortments

Season

Technical name: SAP_ISR_LO_MD_SEASON

Tasks

This role enables you to plan markdowns and define dates for planned markdowns before the start of the season.

Activities in Markdown Planning

- Defining markdown rules
- Creating markdown plans

Promotions

Technical name: SAP_ISR_PROMOTION

Tasks

The associate responsible for promotions has the task of planning, executing and monitoring promotions.

Activities in Promotions

- Planning promotions, including themes, articles, prices and sites
- Running the promotions, including activating prices, generating and processing allocation tables for promotions, announcing promotions, listing the articles on promotion and defining sources of supply and additionals.

Maintaining Price Calculations

Technical name: SAP_ISR_PRICING

Tasks

This single role is designed for associates responsible for the area of sales price calculations.

Activities in Maintaining Price Calculations

- Calculating sales prices
- Processing calculation documents
- Price points
- Creating and releasing pricing worklists
- Market-basket pricing
- Revaluation at retail
- Calculating planned markups on one and two levels

Pricing Environment

Technical name: SAP_ISR_PRICING_ENVIRONMENT

Tasks

Role designed for associates responsible for converting to the euro and for competitor prices.

The Euro Workbench contains functions for planning and implementing the conversion of the SAP system to the euro.

The competitor price entry function enables you to create, enter and display competitor prices. Competitor prices can be taken into account in sales price calculations.

Activities in Pricing

- Euro Workbench
- Creating competitor prices
- Displaying competitor prices
- Changing competitor prices

Pricing (Strategic)

Technical name: SAP_ISR_PRICING_STRATEGIC

Tasks

This role comprises the following tasks:

- Displaying sales price calculations and pricing documents
- Price overview
- Maintaining planned markups
- Maintaining competitor prices

Space Manager

Technical name: SAP_ISR_SPACE_MANAGER

Tasks

This role enables you to manage the layout of the articles assigned to an assortment. You can transfer the information to an external space management program via an interface.

Purchasing

This area of SAP Retail comprises the single roles listed here.

Requirements Planning: Master Data

Technical name: SAP_ISR_CBP_MASTER_DATA

Tasks

This role contains functions for **maintaining master data** in requirements planning. Requirements planning relies on well-maintained master data.

Activities in Requirements Planning

- Editing article master records
- Maintaining the planning calendar
- Maintaining the source file
- Defining the range of coverage profile and the period profile for requirements lead-time
- Defining MRP views
- Maintaining forecast and planning profiles

Online Planning and Vendor-Specific Requirements Planning

Technical name: SAP_ISR_PUR_REPL_WB

Tasks

This role enables you to plan requirements for ordering from specific vendors and run Online Planning.

Replenishment

Technical name: SAP_ISR_CBP_REPLENISHMENT

Tasks

This role enables you to control article replenishment and monitor availability.

Activities in Replenishment

- Maintaining master data relevant to the forecast
- Maintaining replenishment and forecast parameters
- Maintaining master data relevant to Replenishment
- Running and monitoring forecasts
- Running and monitoring Replenishment
- Converting order proposals
- Monitoring the stock and the range of coverage

Editing Purchase Orders

Technical name: SAP_ISR_PUR_PURCHASEORDER

Tasks

This role provides you with all the activities required for processing purchase orders. You can create and change purchase orders, and also convert purchase requisitions to purchase orders.

Activities in Editing Purchase Orders

- Assigning sources of supply to purchase requisitions
- Ordering merchandise on the basis of the purchase requisitions assigned
- Creating a purchase order

Purchase Order - Additionals

Technical name: SAP_ISR_LO_ADM_ADDITIONAL

Tasks

This role enables you to order additionals from your vendors.

Order Optimizing

Technical name: SAP_ISR_PUR_ORDEROPTIMIZING

Tasks

This role can be used to combine purchase requisitions and purchase orders, round off the quantities to be ordered, if required, and add new articles.

Activities in Order Optimizing

- Investment Buying
- Conversion of purchase requisitions to purchase orders with quantity optimizing
- Automatic PO-based load building with quantity optimizing
- Manual load building

Purchase orders are optimized in terms of the following criteria:

- Making best use out of scales
- Forward buying in anticipation of price increases
- Complying with vendor constraints (restrictions)
- Optimizing transport loads
- Combining and splitting purchase orders
- Scheduling of purchase orders

Requirements Planning for Perishables

Technical name: SAP_ISR_PUR_PERISHABLES

Tasks

This role enables you to control the procurement and distribution of perishable products.

Activities in Requirements Planning for Perishables

- Generating the perishables planning list
- Forecasting quantities
- Entering purchase prices
- Calculating sales prices
- Ordering perishables
- Allocating articles to stores
- Creating collective purchase orders for store orders

Maintaining Vendor Arrangements

Technical name: SAP_ISR_SUBSVENDO_REBARRANG

Tasks

This role is designed for associates responsible for maintaining arrangements on the Purchasing side.

Activities in Subsequent Settlement

- Creating vendor arrangements
- Changing vendor arrangements
- Displaying vendor arrangements
- Extending vendor arrangements

Displaying lists of:

- Vendor rebate arrangements
- Business volume data
- Detailed statements
- Settlement runs
- Open documents
- Settlement documents

Settling Vendor Arrangements

Technical name: SAP_ISR_SUBSVENDO_ACCTG

Tasks

This role is designed for associates responsible for settling and preparing vendor arrangements.

Activities in Subsequent Settlement

- Creating and settling arrangements
- Comparing business volumes
- Display function for arrangements

Displaying lists of:

- Vendor rebate arrangements
- Business volume data
- Detailed statements
- Settlement runs
- Open documents
- Settlement documents

Trading Contract Agent

Technical name: SAP_ISR_TC_Agent

Tasks

This role is designed for associates responsible for communicating with trading partners, that is answering inquiries, and creating quotations and contracts.

Activities in Trading Contract Agent

- Creating trading contracts
- Changing trading contracts
- Displaying trading contracts
- Processing collective status

Options for obtaining information on trading contracts:

- List of contracts
- Document flow
- Standard analysis
- Change histories
- Financial documents

Options for obtaining information on the Purchasing side:

- Purchase orders for articles
- Displaying article documents
- Return deliveries for aricle documents
- Stock overview
- Displaying articles
- Displaying purchase orders
- Displaying outline agreements
- Displaying creditors (centrally)

Options for obtaining information on the Sales side:

- Tracking
- Displaying outbound deliveries
- Incomplete SD documents
- POD – displaying outbound deliveries
- Displaying billing documents
- Displaying invoice lists

- Displaying debtors (centrally)

Merchandise Logistics

This area of SAP Retail comprises the single roles listed here.

Logistics Execution – Displaying Master Data

Technical name: SAP_ISR_LE_BASIC_DATA_DISPLAY

Tasks

This single role enables you to display the relevant master data in a distribution center.

Activities

- Warehouses
- Articles
- Partners
- Dangerous goods
- Customer/article information
- Purchasing info records
- Message condition records
- Handling units
- Routes

Allocations

Technical name: SAP_ISR_SAP_ISR_ALLOCATION_PLANNER

Tasks

The associate responsible for allocations has the task of planning the distribution of merchandise among the recipients in allocation tables and triggering the movement of goods for distribution.

Activities in Allocations

- Creating allocation rules
- Creating allocation tables
- Communicating with recipients
- Generating follow-on documents

Merchandise Distribution

Technical name: SAP_ISR_DC_MERCH_DISTRIBUTION

Tasks

This single role enables you to perform the activities required for distributing merchandise in a distribution center.

Activities

- Processing merchandise distributions
- Goods receipts for merchandise distributions
- Processing documents for merchandise distributions

Distribution of Returns

Technical name: SAP_ISR_DC_DISTR_OF_RETURNS

Tasks

This single role enables you to distribute incoming returns in a distribution center among backorders.

Activities in Distribution of Returns

Distributing returns among backorders

Sales

This area of SAP Retail comprises the single roles listed here.

Maintaining Customer Arrangements

Technical name: SAP_ISR_SUBSCUSTO_ARRANGM

Tasks

This role is designed for associates responsible for maintaining arrangements on the Sales and Distribution side.

Activities in Maintaining Customer Arrangements

- Creating customer arrangements
- Changing customer arrangements
- Displaying customer arrangements
- Extending customer arrangements

Displaying lists of:

- Customer arrangements
- Business volume data
- Detailed statements
- Settlement runs
- Open documents
- Settlement documents

Settling Customer Arrangements

Technical name: SAP_ISR_SUBSCUSTO_ACCTG

Tasks

This role is designed for associates responsible for settling and preparing customer arrangements.

Activities in Settling Customer Arrangements

- Creating and settling arrangements
- Comparing business volumes

Various functions for displaying arrangements and lists are available. These comprise:

- Vendor rebate arrangements
- Business volume data
- Detailed statements
- Settlement runs
- Open documents
- Settlement documents

SAP Retail Store User

Technical name: SAP_ISR_RETAIL_STORE

Tasks

This role contains the SAP Retail Store menu for activities performed in a retail store.

Activities in SAP Retail Store User

This role provides access to applications required for:

- Information
- Master data
- Purchasing
- Inventory Management
- Sales
- Human resources

in a retail store.

Store Sales Associate

Technical name: SAP_ISR_STORE_SALES

Tasks

This role comprises the activities performed by the associates responsible for in-store selling.

Activities in Store Sales Associate

- Selling and assisting
- Customer service (handling suggestions, criticism and complaints and acting as a service partner...)
- Presenting the goods, including ticketing
- Checking markdowns and shrinkage
- Monitoring advertising success

Store Planner

Technical name: SAP_ISR_STORE_PLANNING

Tasks

This role comprises the merchandise and assortment planning activities in a store.

Activities in Store Planner

- Merchandise and Assortment Planning
- Information in goods sold

Store Personnel Manager

Technical name: SAP_ISR_STORE_PERSONNEL

Tasks

This role is designed for an associate who has responsibility for personnel in a store.

Activities in Store Personnel Manager

Areas of responsibility include:

- Personnel management (including training)
- Personnel cost planning
- Personnel cost control
- Time entry
- Shift planning
- Recruiting and entering of basic data

Integration

For more extensive applications, see the HR roles for working time recording (SAP_HR_TIME_XY) and shift planning.

Store Logistics Associate

Technical name: SAP_ISR_STORE_LOGISTICS

Tasks

This role involves all the activities in a store relevant to logistics and the flow of merchandise.

Activities in Store Logistics Associate

The tasks performed by a store logistics associate include:

- Goods receipts
- Goods issues
- Stock transfers
- Physical inventory
- List overviews

Store Information

Technical name: SAP_ISR_STORE_INFORMATION

Tasks

This role combines displaying and, in certain cases, changing master data.

Activities in Store Information

- Options for displaying and maintaining the master data in the system
- Sample collection of Internet links that may be useful for store associates

Notes on Tailoring

The menu selection and authorizations must be tailored for specialized roles (buyer, sales associate, stock planner, warehouse manager etc).

Store Buyer

Technical name: SAP_ISR_STORE_BUYING

Tasks

This role is designed for store associates responsible for procurement (of goods for sales and/or consumption material).

Activities in Store Buyer

- Working closely with the central departments, in particular the central purchasing department
- Checking and processing promotions
- Checking and processing allocation tables
- Checking and processing purchase orders
- Checking and processing replenishments
- Planning and implementing local sales promotions
- Observing the competition (suggesting and taking the relevant action)
- Procuring and monitoring consumption material (for example, posters, shop fittings)
- Procuring and monitoring services (cleaning, in-store detectives, power, dish-washing services etc.)

Integration

See the roles in the SAP APO and SAP BW areas.

Sales Audit Manager

Technical name: SAP_ISR_SALES_AUDIT

Tasks

This role contains applications for monitoring cash flow and data movements in stores.

Activities in Sales Audit Manager

The options for obtaining reports include:

- POS monitor: enables you to control the movement of data between the head office and the stores
- Sales Audit: enables you to track whether the monetary transactions posted in a store are updated correctly
- Market-basket analyses
- Stock overviews
- Order overviews

Retail Information System (RIS)

This area of SAP Retail comprises the single roles listed here.

Information System

Technical name: SAP_ISR_RETAIL_INFOSYSTEM

Tasks

This role provides the user with all the transactions in the Retail Information System (RIS):

- Standard analyses
- Flexible analyses
- Early Warning System
- Information library
- Environment functions

LIS Planning (Open-To-Buy)

Technical name: SAP_ISR_LIS_PLANUNG

Tasks

This role provides the user with all the transactions for conventional planning (open-to-buy).

Note

Merchandise and Assortment Planning, which was a new development for Release 4.6A, replaces the original planning function (open-to-buy - OTB). Release 4.5B of SAP Retail still contains the original OTB functions.

If you want to use the new planning functions, use the roles designed for **Merchandise and Assortment Planning**.

Merchandise and Assortment Planning

This area of SAP Retail comprises the single roles listed here.

Merchandise and Assortment Planning - Coordinator

Technical name: SAP_ISR_MAP_COORDINATOR

Tasks

The coordinator for merchandise and assortment planning is responsible for generating master data for the planning scenario, executing planning activities and monitoring the complete planning process.

Activities in Merchandise and Assortment Planning (LO-MAP)

- Generating master data for planning (such as, the planning hierarchy, planning layout and the plan version)
- Entering planning data (online planning)
- Generating allocation tables and promotions directly from planning
- Executing automatic planning steps (for example, copying planning data to a different version)
- Executing planning step links
- Monitoring the complete process

Merchandise and Assortment Planning - Planner

Technical name: SAP_ISR_MAP_PLANNER

Tasks

The planner in the merchandise and assortment planning area is responsible for entering planning data for a particular area.

Activities in Merchandise and Assortment Planning (LO-MAP)

- Displaying and maintaining special master data (such as the planning hierarchy and planned articles) required for planning.
- Entering planning data (online planning)
- Executing automatic planning steps (for example, copying planning data to a different version)