

ValueSAP



HELP.SVASAP

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Icons

Icon	Meaning
	Caution
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ValueSAP

Purpose

ValueSAP provides you with a framework of methodologies, tools, content and programs to help you quickly and effectively identify and implement the SAP Software best suited to your enterprise. It ensures continual optimization of value throughout the entire life cycle of your SAP products.

ValueSAP consists of the following phases:

- [Discovery & Evaluation \[Page 6\]](#)
In this phase you define your enterprise's business and technical goals for implementation.
- [Implementation \[Page 10\]](#)
This phase deals with the implementation of your SAP solution.
- [Operations & Continuous Improvement \[Page 17\]](#)
This phase allows you to evaluate your implementation, assess the need for upgrades and implement improvements.

Discovery & Evaluation

Purpose

In the *Discovery & Evaluation* phase of ValueSAP, you use the [Customer Solution Strategy \[Page 7\]](#) to draw up a solution strategy tailored to your enterprise. Completion of this phase provides you with the information you need for successful implementation of your SAP Software.

Features

The following tools and content are available for the Discovery & Evaluation phase:

- The [Solution Map Composer \(SMC\) \[Page 8\]](#) helps you to define and document your enterprise needs.
- Annually updated Solution Maps portray industry-specific processes and identify appropriate products to support the strategic goals of your enterprise.
- Key Performance Indicators (KPIs) allow you to compare your performance with other enterprises in the same industry.
- The Internet Demonstration and Evaluation System (IDES) allows you to look at examples of business processes for sample enterprises and work through typical scenarios.

Customer Solution Strategy

Purpose

The Customer Solution Strategy is a methodology in the [Discovery & Evaluation \[Page 6\]](#) phase of ValueSAP. You can use the Customer Solution Strategy to determine which SAP Software is suited to your enterprise and to prepare for and structure your implementation project. The Customer Solution Strategy is particularly recommended for larger enterprises.

Features

The Customer Solution Strategy roadmap consists of the following phases. A quality check is carried out at the end of each phase:

- 1. Preparation**
In this phase you should establish the project team and define roles and responsibilities for team members.
- 2. Strategic Blueprint**
The purpose of this phase is to define and document your enterprise's business goals and strategies, identify Key Performance Indicators (KPIs) and draw up a Solution Map that is geared towards your enterprise's needs.
- 3. Program Definition**
This phase allows you to finalize your enterprise-specific Solution Map, define your IT strategy and system architecture, draw up a risk assessment plan and bring all this data together to develop a Business Case.
- 4. Program Charter**
The purpose of this phase is to approve the overall Customer Solution Strategy, prepare the Program Charter and carry out quality management checks.

Solution Map Composer

Purpose

The Solution Map Composer is a PC-based tool that helps you to create a Solution Map tailored to the needs of your enterprise. During the [Discovery & Evaluation \[Page 6\]](#) phase of ValueSAP, you use the Solution Map you have defined, to analyze and document all business processes in need of IT support.

Solution Maps are analytical tools, which display strategies and processes for particular industries. They also show which solutions have been developed by SAP and its partners. There are currently Solution Map templates available for over 20 different industries.

You can use the Solution Map to generate an initial project scope for the [implementation \[Page 10\]](#) of your SAP System. The Solution Map Composer can also be used in the [Operations & Continuous Improvement \[Page 17\]](#) phase of ValueSAP to optimize existing SAP solutions in your enterprise.

Implementation Considerations

System requirements:

- 5 MB disk space
- Microsoft Internet Explorer 5

Integration

mySAP.com allows you to go through selected sample industry-specific processes online in a real SAP System and download the Solution Map Composer from the Internet. In this way, you are able to put together your individual mySAP.com solution locally and then discuss it with SAP consultants or partners. You can carry out the implementation or Application Hosting of your selected solution directly via the Internet.

Features

You can use the Solution Map Composer to:

- Display and edit SAP Solution Maps
- Create your own individual Solution Map on the basis of existing SAP Solution Maps or generate a completely new Solution Map
- Display Solution Maps as tree structures or graphics
- Create diagrams that are linked to SAP Solution Maps
- Display Key Performance Indicators (KPIs) that are stored in the SAP Solution Maps
- Create customer-specific attributes

Solution Map Composer

- Generate data, which will be used later to transfer the scope from a customer-specific Solution Map to the [Question & Answer database \(Q&Adb\) \[Ext.\]](#)

Implementation

Implementation

Purpose

In the *Implementation* phase of ValueSAP, you carry out the implementation of SAP Software in your enterprise.

Features

The following methodologies, tools and content are available during the Implementation phase:

- The tried and tested implementation method, [AcceleratedSAP \(ASAP\) \[Page 11\]](#), allows you to reduce implementation times and minimize implementation costs.
- Tools such as the [Question & Answer database \(Q&Adb\) \[Ext.\]](#) and the Implementation Guide (IMG) allow you to set your project scope in detail, make your system settings and help to identify and explain all the processes you need for your implementation project.
- [SAP Best Practices \[Page 13\]](#) offer preconfigured systems plus industry-specific and country-specific content, which you can use immediately to speed up implementation of an SAP System.

AcceleratedSAP

Purpose

AcceleratedSAP (ASAP) is a comprehensive solution for efficiently implementing and continuously optimizing SAP software. It has a detailed, business-oriented structure and allows you to design implementation projects flexibly.

Implementation Considerations

AcceleratedSAP is currently a PC-based solution and is shipped independently of the R/3 system, allowing you to prepare for your implementation project before you have installed the SAP System.

You can use ASAP to:

- Implement the R/3 System
- Implement mySAP.com components (APO, BW, Business-to-Business Procurement, CRM)
- Upgrade

Features

ASAP combines several tools that allow you to implement SAP software quickly and efficiently:

In the Implementation Assistant, you can access tools such as the [Question & Answer database \(Q&Adb\) \[Ext.\] \[Ext.\]](#) and numerous accelerators, which support all phases of your implementation project. The ASAP Roadmap provides a methodological framework for your implementation project and is a key part of the Implementation Assistant.

- The Roadmap portrays your project structure and provides a detailed description of work packages, activities and tasks for each phase of your implementation project. It also specifies additional tools you may use to support implementation.
- ASAP includes several accelerators containing templates, forms, check lists, and examples that help you deal efficiently and quickly with the tasks described in the Roadmap.
- The [SAP Reference Structure \[Ext.\]](#) in the Question & Answer Database (Q&Adb) allows you to set your project scope and draw up your Business Blueprint in a process-oriented manner.
 - The substructures of the SAP Reference Structure are organized according to specific topics or according to enterprise areas, helping you to map your enterprise's requirements to the SAP System.
 - You can use questionnaires, customer input templates, project documentation and technical analysis to gather and structure information on your enterprise.
 - Using the Diagram Explorer, you can model scenarios, process groups and processes.
 - You can [manage issues \[Ext.\]](#) using the *Issues* substructure in the Q&Adb. During the course of your implementation project, this substructure allows you to collect and monitor open issues that could jeopardize project goals.

AcceleratedSAP

- The [Documents substructure \[Ext.\]](#) in the Q&Adb allows you to store and manage documents centrally, for example, project documentation, functional and technical specifications, documents with links to issues or Key Performance Indicator documents.
- A wide range of services including training courses, the EarlyWatch Service, SAPNet - R/3 Frontend, and the GoingLive Check complete the ASAP support package.

In addition, SAP offers support during your implementation project in the form of the [SAP Review Program \[Page 15\]](#).

SAP Best Practices

Purpose

SAP Best Practices facilitate a speedy and cost-efficient implementation of SAP Software with a minimal need for planning and resources. SAP Best Practices are suited to the enterprise requirements of different industries. They integrate well with varying financial accounting and human resource management systems and can be used by enterprises of any size.

Integration

- SAP Best Practices are a central component of the second phase of ValueSAP (*Implementation*). The ValueSAP framework guarantees value throughout the entire life cycle of SAP Software.
- SAP Best Practices are a cornerstone of mySAP.com, since all the key elements of mySAP.com are linked to SAP Best Practices through preconfiguration. Key elements include:
 - Preconfigured collaborative business scenarios
 - Preconfigured mySAP.com Workplaces
 - Preconfigured access to electronic marketplaces
 - Preconfigured employee self-services

Features

SAP Best Practices consist of:

- An **industry-specific version of AcceleratedSAP (ASAP)** including various tools such as the [Implementation Assistant \[Ext.\]](#), the [Question & Answer database \(Q&Adb\) \[Ext.\]](#), detailed documentation of business processes and accelerators:

The industry-specific version of ASAP provides extensive business knowledge in a clear, structured format, which is geared towards the needs of your enterprise. You can use the reference structures with industry-specific end-to-end business processes, checklists and questions to create a Business Blueprint. This document contains a detailed description of your enterprise requirements and forms the basis for a rapid and efficient implementation of an SAP System.
- **Preconfigured systems** providing you with the industry-specific and/or country-specific Customizing settings you need to effectively implement business processes relevant to your enterprise
 - Key elements include:
 - Tried and tested configuration settings for the critical processes in your industry including special functions that are standard across all the preconfigured systems
 - Documentation on configuration, which provides project team members with a comprehensive overview of the system settings

SAP Best Practices

- Master data, which you can easily change or extend, for example, organizational structures, job roles, and customer/vendor master records
- Test catalogs that can be used to replay test processes in training courses, for example, to help you gain a better understanding of how processes work in the system

SAP Review Program

Use

The SAP Review Program provides a series of reviews that are carried out at different times by SAP specialists in your enterprise. Each review focuses on different aspects of implementation. Reviews allow you to recognize potential risk factors promptly and monitor the project to ensure that it stays on schedule.

Features

The SAP Review Program consists of:

- The Project Review, which we recommend you carry out at the end of each phase of the Roadmap. This review looks at project management, at the most important deliverables of the phase, and at the critical success factors for that phase.
 - The Project Review for the Project Preparation phase is based on the planning data that you have acquired using the [Project Estimator \[Ext.\]](#) and the estimated hardware requirements from the Quick Sizer.
 - Findings from the [Concept Check Tool \[Ext.\]](#) are valuable as a basis for Project Reviews for the first two phases.
 - In the Final Preparation phase, the GoingLive Check is indispensable for your Project Review, since it allows you to check the most important system components of your SAP System for consistency and reliability.
 - Each Project Review runs as follow:
 - You receive an agenda and schedule prior to the consultant's visit.
 - SAP consultants who are not involved in your implementation project visit conduct interviews with senior management, project management, application team leads, technical team leads, team members, and users. They also review documentation and the main deliverables from each phase (for example, the project plan, the system landscape, and the Business Blueprint document).
 - The Review Team then evaluates the questionnaires based on the interviews they have carried out.
 - At the end of each Project Review, which usually lasts from one to two days, you receive a presentation of all the results and recommendations. You can also receive a written report on request.
- The Solution Review is an analysis of the business processes to be implemented and their parameters. This review can take place during the Business Blueprint phase.
- The Technical Review takes place during the Business Blueprint phase. This review is an analysis of implementation components and operative procedures, such as security, backup, performance management, printing, and desktop operations.
- The Development Review checks internal developments and enhancements and determines whether the design and implementation correspond to established standards, for example, for upward compatibility.

SAP Review Program

Operations & Continuous Improvement

Purpose

The *Operations and Continuous Improvement* phase of ValueSAP allows you to evaluate the implementation of your SAP Software, assess the need for upgrades and carry out any necessary improvements. The aim of this phase is to optimize the use of SAP solutions and secure your enterprise's competitive position.

Features

The following methodologies, tools and content enable the continuous improvement of your SAP Software:

- The Continuous Business Improvement (CBI) methodology helps you to systematically and continuously improve your SAP Systems and business processes.
- Using PC-based tools such as the [Reverse Business Engineer \(RBE\) \[Ext.\]](#) and data from your production system, you can analyze how SAP functions are used in your enterprise and quickly identify potential for improvement.
- Value scenarios identify concrete technical and business solutions for your enterprise, thus contributing to the value added.